



H&R Tax Solutions, LLC.

Tax Preparation Engagement Letter

Services Provided: H&R Tax Solutions, LLC will prepare your federal and state income tax returns using the information you provide.

Client Responsibility: You are responsible for providing complete and accurate information and reviewing your return before filing.

Record Retention: Please keep all tax records and supporting documents for at least five (5) years.

Electronic Filing: By signing below, you authorize H&R Tax Solutions, LLC to electronically file your tax return once approved.

Audit & Notices: Audit representation and responses to IRS or state notices are not included unless separately agreed upon.

Privacy: All client information is kept confidential in accordance with federal and state privacy laws.

Acknowledgment: By signing below, you acknowledge that you have read and agreed to the terms of this engagement letter.

Client Name: _____

Client Signature: _____

Date: _____

Thank you for choosing H&R Tax Solutions, LLC.